

LETORT MEADOWS, A TOWNHOME PLANNED COMMUNITY

ARCHITECTURAL REQUEST FORM

Submission of Plans

Name: _____ Unit Address: _____

Phone: H _____ W _____ E-mail: _____

Date Submitted: _____ Date Received by Board: _____

In accordance with the Letort Meadows Homeowners Associations Covenants and the Rules and Regulations, I request your consent to make the following changes, alterations, renovations, additions and/or removals to my Unit:

Please upload this **form, a detailed (to scale) drawing or blueprint of your plan(s), and any additional supplemental information** to your homeowner's portal or send via e-mail to associations@yorkhgproperties.com. You may also mail your request to:

Letort Meadows Homeowners Association
c/o York H-G Properties, LLC
40 Gotham Place, Suite D
Red Lion, PA 17356

Is this an amendment to a previous request? _____

If yes, approximate date of previous request: _____

Please see reverse...

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I understand that under the Declaration and the Rules and Regulations, the Executive Board will act on this request and provide me with a written response of their decision. I further understand and agree to the following provisions:

1. I will make no work or commitment of work until I have received written approval from the Board.
2. All work will be done at my expense and all future upkeep will remain at my expense.
3. All work will be done expeditiously once commenced and will be done in a good workman-like manner, by a qualified contractor.
4. All work will be performed at a time and in a manner to minimize interference and inconvenience to other Unit owners.
5. I assume all liability and will be responsible for all damages and/or injury, which may result from performance of this work.
6. I will be responsible for the conduct of all persons, agents, contractors, and employees who relate to this work.
7. I will be responsible for complying with, and will comply with, all applicable federal, state, and local laws, codes, regulations and requirements in connection with this work, and I will obtain any necessary governmental permits and approvals needed. I understand and agree that the Letort Meadows Homeowners Association, its Executive Board, and its agent have no responsibility with respect to such compliance. Also, the Board or its designated committee or agent's approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications, or work comply with any law, code, regulation, or governmental requirement.
8. The contractor will be: _____
9. Written approval of my request shall remain in effect for a period not to exceed 90 days from the date of such approval. I understand that I must resubmit my request if the work has not been done within this 90-day period.
10. If approved, the work would start on or about _____ and would be completed by _____.

Signature

Date